**Academic Program Subcommittee Meeting Minutes**

**February 27th, 2024**

**Voting members present**: Lisa Rezende, Michael McKisson, Dana Lema, Jennifer Donahue, Melissa Goldsmith, Allison Lee, Shujuan Li, Paul Wagner.

**Non-voting members present**: Holly Nelson, Sara Knepper, Kelly Jackson, Bryanna Andrade.

1. **Lisa Rezende called meeting to order at 3:32 pm**
2. **Approval of the**[**January 23rd, 2024, Meeting Minutes**](https://academicadmin.arizona.edu/sites/default/files/2024-02/APS%20January%20Mtg%20Minutes%20-%20Copy.docx)
	1. Michael McKisson motioned to approve. Melissa Goldsmith seconded.

Motion passes with a unanimous vote of 8 yeas, 0 nays, 0 abstentions.

1. **New Action Items**
	1. [**New Emphases: Early BAED Childhood Education – Bilingual and ESL (Education)**](https://academicadmin.arizona.edu/sites/default/files/2024-02/Proposal%20New%20Emphases%20ECEDBAED%20ESL%20BIL%20-%20signed%20-%20final.pdf)
		1. The Early Childhood Education program has seen an increase in desire from students to earn a bilingual endorsement with their teaching certification. There are currently 16 students in the program who wish to earn a bilingual endorsement and around 10 incoming students who wish to earn a bilingual endorsement. The Arizona Department of Education will only honor bilingual endorsements through Institutional Recommendations for certification if it is notated on the official transcript.

Allison Lee motioned to approve. Paul Wagner seconded. Motion passes with a unanimous vote of 8 yeas, 0 nays, 0 abstentions.

* 1. [**Modification: B.S. in Nutritional Sciences – Dietetics (CALES)**](https://academicadmin.arizona.edu/sites/default/files/2024-02/UPDATED%20Substantial%20Change%20Request%20-%20BS%20Nutritional%20Sciences%20Dietetics%20Emphasis.pdf)
		1. The proposed changes include updating the curriculum to focus solely on dietetics, which is accredited through the Accreditation Council for Education in Nutrition and Dietetics (ACEND). The dietetics curriculum is currently offered as a subplan/emphasis within the NSC degree, and one of the primary changes being proposed is to make dietetics a stand-alone degree program in line with other ACEND accredited program across the US. There are also proposed changes to dietetics course requirements to include a success course series that would better prepare students for the dietetics internship process and professional environment. In addition, some of the supporting science requirements were reduced to incorporate additional nutrition counseling requirements.

Melissa Goldsmith motioned to approve. Jennifer Donahue seconded. Motion passes with a unanimous vote of 8 yeas, 0 nays, 0 abstentions.

* 1. **[Modification: B.S. in Nutritional Sciences – Nutrition (CALES)](https://academicadmin.arizona.edu/sites/default/files/2024-02/UPDATED%20Substantial%20Change%20Request%20-%20BS%20NSC%20Nutrition%20Emphasis%20%283%29.pdf%22%20%5Ct%20%22_blank)**
		1. The proposed changes include updating the more generalized nutritional sciences curriculum to a more focused set of requirements intended to prepare students for admission into health-related professional programs (e.g., medicine, pharmacy) and graduate school. The curriculum changes allow for better alignment with professional/graduate school admissions requirements. The new degree name more accurately represents the degree curriculum as a whole.

Michale McKisson motioned to approve. Allison Lee seconded. Motion passes with a unanimous vote of 8 yeas, 0 nays, 0 abstentions.

* 1. [**Name Change: B.S. in Nutritional Sciences – Dietetics Emphasis (CALES)**](https://academicadmin.arizona.edu/sites/default/files/2024-02/UPDATED%20Request%20to%20Rename%20BS%20in%20Nutritional%20Sciences%20-%20Dietetics.pdf)
		1. We are updating the curriculum to focus solely on dietetics, which is accredited through the Accreditation Council for Education in Nutrition and Dietetics (ACEND). The dietetics curriculum is currently offered as a subplan/emphasis within the NSC degree, and we propose to make dietetics a stand-alone degree program in line with other ACEND accredited programs across the US.

Dana Lema motioned to approve. Jennifer Donahue seconded. Motion passes with a unanimous vote of 8 yeas, 0 nays, 0 abstentions.

* 1. [**Name Change: B.S. in Nutritional Sciences – Nutrition Emphasis (CALES)**](https://academicadmin.arizona.edu/sites/default/files/2024-02/UPDATED%20Request%20to%20Rename%20BS%20in%20Nutritional%20Sciences-%20Nutrition%20Emphasis.pdf)
		1. We are updating the curriculum to a more generalized nutritional sciences focus. The proposed changes are intended to prepare students for admission into health-related professional programs (e.g., medicine, pharmacy) and graduate school. The curriculum changes allow for better alignment with professional/graduate school admissions requirements. The new degree name more accurately represents the updated degree curriculum and differentiates it from the re-named Bachelor of Science in Nutrition and Dietetics.

 Paul Wagner motioned to approve. Melissa Goldsmith seconded. Motion passes with a unanimous vote of 8 yeas, 0 nays, 0 abstentions.

1. **Informational Items only**
	1. [**Disestablishment: B.S. in Precision Nutrition and Wellness (CALES)**](https://academicadmin.arizona.edu/sites/default/files/2024-02/UPDATED%20Request%20to%20Disestablish%20BS%20in%20Precision%20Nutrition%20and%20Wellness.pdf)
		1. The BS in Precision Nutrition and Wellness (PNW) has a current enrollment of approximately seven students - the program is not sustainable in its current iteration. These students will have the choice to complete the BS in PNW or change into another degree of their choosing. Students who decide to complete the BS in PNW will have access to the courses needed to graduate, as well as advising services and the regular academic supports available to students in NSW.
	2. [**Disestablishment: Precision Nutrition and Wellness Minor (CALES)**](https://academicadmin.arizona.edu/sites/default/files/2024-02/UPDATED%20Request%20to%20Disestablish%20an%20Academic%20Program_PNW%20Minor.pdf)
		1. Enrollment in the minor has been historically low, and currently there are two students in the minor. With the low enrollments and the changes in course offerings, the minor is not sustainable. Students currently in the minor will be allowed to complete the minor or, through advising, update their minor to another offered through the School of NSW, or another unit on campus.
2. **Meeting Adjourned at 3:49 pm**

*Respectfully prepared by Bryanna Andrade*